

FORMAT OF APPLICATION

Paste your
recent passport
size photograph

Advertisement No......

- [illegible]

- [illegible]

- | | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| DISTRICT PIN | | | | | | | | | | | | | | | | | | | | | | | | |
| STREET | | | | | | | | | | | | | | | | | | | | | | | | |
| CITY | | | | | | | | | | | | | | | | | | | | | | | | |
| STATE | | | | | | | | | | | | | | | | | | | | | | | | |
| ZIP | | | | | | | | | | | | | | | | | | | | | | | | |

- [illegible]

7. Email ID
8. Nationality
9. Category (SC/ST/OBC/EWS/PH/Others).....
10. Whether physically handicapped YES / NO

11. Date of birth

a. In figures:

D	D	M	M	Y	Y	Y	Y

b. In words.....

12. Sex

13. Education/Professional Qualification possessed /examination passed (Duly supported by certificates)

Name of the examination	Name of the Institute/Board/University	Register no	Year of Passing	Percentage

14. Work Experience (if any) (in chronological order) dully supported by experience certificate in the prescribe format.

Sl.No	Name & full address of Institution/Establishments	Govt/Semi Govt/Private	Designation	Nature of duties performed	Pay Drawn	From	To	Duration of service		
								Y	M	D

DECLARATION

I hereby declare that all the information furnished above regarding my educational qualifications, experience, and other particulars in support of my candidature for the post of is true, complete, and correct to the best of my knowledge and belief. I understand that if any of the information provided by me is found to be false, incorrect, or misleading at any stage, my candidature shall be liable for cancellation and my employment terminated forthwith without any further notice.

Place:

Date:

Signature of the candidate

List of copies of documents enclosed

(1).....

(2).....

(3).....

(4).....

FOR OFFICIAL USE ONLY

1. Application received on: _____
2. Application accepted/rejected: _____
3. Reason of rejection: _____
4. Index No: _____

Signature

Annexure-II

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

[Govt. of India, Department of Per & Trg. OM No.36033/28/94-Estt(Res) dated 02.07.1997]

This is to certify that.....son/daughter
of.....Vill.....District/Division
.....in theState belongs to
the.....community which is recognized as a backward class under:-

- (i) Government of India, Min of Welfare, Resolution No. 12011/68/93-BCC© dated the 10 September 1993 published in the Gazette of India, Extraordinary, Part-I, Section-I, No.186 dated the 13th September 1993.
- (ii) Government of India, Min of Welfare, Resolution No.12011/9/94-BCC dated the 19th Oct. 1994, published in the Gazette of India, Extraordinary, Part-1, Section No.163, dated the 20th October, 1994.
- (iii) Government of India, Min of Welfare, Resolution No.12011/7/95-BCC dated the 24th May 1995, published in the Gazette of India, Extraordinary, Part-1, Section-1, No.88, dated the 25th May 1995.
- (iv) Government of India, Min of Welfare, Resolution No.12011/44/96-BCC dated the 6th December 1996, published in the Gazette of India, Extraordinary, Part-1, Section-1, No.210, dated the 11th December 1996.

Shri _____ and or his family ordinary resides in
the _____ District/Division _____ State. This is to also certify that
he/she does not belong to the persons/sections (CREAMY LAYER) mentioned in column 3 of
the Schedule to the Government of India, Department of Personnel and Training, OM
No.36012/22/93-Estt(SCT) dated 08.09.1993.

District
Magistrate,
Deputy
Commissioner, etc.

Dated:

Seal:

Note: (a) The term 'ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue caste certificates are indicated below:-
District Magistrate/Additional District Magistrate/Collector/ Deputy Commissioner/ Additional
Deputy Commissioner/ Deputy Collector/ 1 Class Stipendiary Magistrate/ Sub-Divisional Magistrate/
Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of 1 Class
Stipendiary Magistrate)

Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
Revenue Officer not below the rank of Tehsildar; and
Sub-Divisional Officer of the area where the candidate and/or his family resides.

Annexure-III

(FORMAT OF THE CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Shrimati/Kumari* _____
son/daughter of _____ of village/town* on District/Division
* _____ of the State/Union Territory* _____ belongs to
the Caste/Tribes* _____ which is recognized as a Scheduled Caste/Scheduled Tribes*
under:-

The Constitution (Scheduled Castes) order, 1950 _____

The Constitution (Scheduled Tribes) order, 1950 _____

The Constitution (Scheduled Castes) (Union Territories) order, 1951 _____

The Constitution (Scheduled Tribes) (Union Territories) order, 1951 _____

[As amended by the Schedules Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act 1970 & the North-Eastern Area (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act, 1976.]

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 _____

The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment) Act, 1976*

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962 @

The Constitution (Pondicherry) Scheduled Castes Order 1964 @

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order 1967 @

The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968 @

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @

The Constitution (Nagaland) Scheduled Tribes Order 1970 @

The Constitution (Sikkim) Scheduled Castes Order 1978 @

The Constitution (Sikkim) Scheduled Tribes Order 1978 @

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989 @

The Constitution (SC) Orders (Amendment) Act, 1990 @

The Constitution (ST) Orders (Amendment) Ordinance, 1991 @

The Constitution (ST) Orders (Second Amendment) Act, 1991 @

The Constitution (ST) Orders (Amendment) Ordinance, 1996 @

2. Application in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/Mother* _____ of Shri/Shrimati/Kumari* _____ of village/town* _____ in District/Division* _____ of the State/Union

Territory* _____ who belongs to the.....Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

3. Shri/Shrimati/Kumari _____ and/or * his/her family Ordinarily reside(s) in village/town* _____ of District/Division* _____ of the State/Union Territory of _____.

Place:

Date:

Signature:

Designation:

(with seal of office)

Please delete the words which are not applicable.

Delete quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term, ordinarily resides(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

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**** List of authorities empowered to issue Caste/ Tribe Certificates:**

District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1stClass Stipendiary Magistrate).

Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

Revenue Officer not below the rank of Tehsildar.

Sub-Divisional Officers of the area where the candidate and / or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

FORM-GEN-EWS

Government of
(Name & Address of the authority issuing the certificate)

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY
ECONOMICALLY WEAKER SECTIONS (EWS)**

Certificate No. _____ Date _____

1. This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post _____ Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her “**family**”** is below Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:

- i) 5 acres of agricultural land and above;
- ii) Residential flat of 1000 sq. ft. and above;
- iii) Residential plot of 100 sq. yards and above in notified municipalities;
- iv) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Schedule Caste, Schedule Tribe and Other Backward Classes (Central List).

Signature with seal of Officer _____

Name _____

Designation _____

Recent Passport size
attested photograph
of the applicant

**The income and assets of the families as mentioned
would be required to be certified by an officer not
below the rank of Tehsildar in the States/UTs.**

****Note-1:** Income covered all sources i.e., salary, agricultural, business, profession, etc.

****Note-2:** The term “**Family**” for this purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*****Note-3:** The property held by a “**Family**” in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Experience Certificate

This is to certify that Shri/Smt./Kum. _____ son/daughter of _____, is an employee of this Organization/Department/Ministry and duties performed by him/her during the period (s) are as under:

Name of the post	From dd/mm/yy	To dd/mm/yy	Total period dd/mm/yy	Nature of appointment, Permanent, Regular, Temporary Part-time, Guest Honorary etc	Department/ Specialty/ field of
(1)	(2)	(3)	(4)	(5)	(6)
Pay Scale and last Salary Drawn	Duties performed /experience gained in brief in each post (please give details, if need be, in attached sheet) (in case of medical posts, please mention field of specialization)			Place of posting	Specialty in Weaving practical classes & research work etc.
(7)	(8)			(9)	(10)

It is certified that above facts and figures are true and based on service records available in our organization/Department/Ministry

Signature:

Name of competent authority
Stamp of competent authority

Annexure-VI

The form of certificate to be produced by Government servants for claiming Age concession

(Letter Head of the Institution/Issuing Authority)

This is to certify that Shri/Ms.....S/o,D/o,W/o Shri is a regularly appointed n employee of this Organization/Department/Ministry and duties performed by him/her during the period(s) are as under

Certified that:

*(a) Shri/Shrimati/Kum. holds substantively a permanent post ofin the Office/Department ofwith effect from

*(b) Shri/Smt./Kum has been continuously in temporary service on a regular basis under the Central Government in the post ofin the Office/Department..... with effect from

Signature.....

Name.....

Designation

Ministry/Office.....

Address.....

Office SEAL.....

Place:

Date: