



भारत सरकार/Government of India

वस्त्र मंत्रालय/Ministry of Textiles

विकास आयुक्त (हथकरघा) कार्यालय/O/o Development Commissioner (Handlooms)

### Indian Institute of Handloom Technology

P.O.: Fulia Colony, Fulia, DIST-Nadia, Pin-741402; West Bengal

Telephone : 03473-234535, Email : [iihtshantipur@gmail.com](mailto:iihtshantipur@gmail.com), Website : [www.iihtfulia.ac.in](http://www.iihtfulia.ac.in)

#### NOTICE INVITING APPLICATIONS

Advt. No.: IIHT/FLU/ADMIN 2(A)/01/2025

Applications are invited from eligible candidates for filling up the following General Central Service Group 'C', Non-Gazetted, Non-Ministerial post(s) on Direct Recruitment basis in the Indian Institute of Handloom Technology (IIHT), Fulia, Nadia (Dist.), West Bengal- 741402, a subordinate office under the Office of the Development Commissioner for Handlooms, Ministry of Textiles, Government of India.

Sl. No.	Name of the Post	Pay Level	Roster position & No. of post
1	Lab. Attendant (Weaving)	Pay Level-1 (Rs. 18,000-56,900)	UR-01
2	Lab. Attendant (Processing)	Pay Level-1 (Rs. 18,000-56,900)	UR-01
3	Lab. Assistant (Processing)	Pay Level-2 (Rs. 19,900-63,200)	UR-01
4	Lab Technician (Weaving)	Pay Level-2 (Rs. 19,900-63,200)	UR-01
5	Demonstrator (Weaving)	Pay Level-4 (Rs. 25,500-81,100)	UR-01

For details regarding educational qualifications, age limit, selection procedure, application format, and other relevant information, candidates are advised to visit the website of the Development Commissioner (Handlooms) at [www.handlooms.nic.in](http://www.handlooms.nic.in), [www.iihtfulia.ac.in](http://www.iihtfulia.ac.in), [www.iiht.ac.in](http://www.iiht.ac.in). The last date for receipt of applications shall be 45 days from the date of publication of this advertisement in Employment News.

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Director (I)

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For details regarding **educational qualifications, age limit, selection procedure, application format**, and other relevant information, candidates are advised to visit the **website of the Development Commissioner (Handlooms)** at [www.handlooms.nic.in](http://www.handlooms.nic.in) , [www.iihtfulia.ac.in](http://www.iihtfulia.ac.in), [www.iiht.ac.in](http://www.iiht.ac.in). The **last date for receipt of applications** shall be **45 days from the date of publication** of this advertisement in *Employment News*.

Director(I)

Government of India  
 Ministry of Textiles  
 Office of the Development Commissioner for Handlooms  
 Indian Institute of Handloom Technology  
 Fulia Colony, Fulia, Nadia(Dist)  
West Bengal– 741402

**Advt. No.: IIHT/FLU/ADMIN 2(A)/01/2025**

Indian Institute of Handloom Technology, Fulia invites applications from the eligible candidates for filling up of the under mentioned General Central Service, Group ‘C’ Non-Gazetted Non-Ministerial post on Direct Recruitment basis for initial posting at Fulia, Nadia(Dist.), West Bengal.

Sl.No.	Nomenclature of the posts with pay Band and Grade pay	No of post and Roster position	Classification	Age for Direct Recruitment	Educational Qualification and other qualification for Direct recruitment	Brief Prescription of the job and requirement and nature of duties of the post
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	Lab. Attendant (Weaving) Pay Level-1, Rs.18000-56900	1(One) UR	General Central Service, Group “C” Non Gazetted non-Ministerial	<p>Below 30 years (Relaxable for Government servants upto the age of 40 years as per the extent instructions issued by the Government from time to time)</p> <p><b>Note 1:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&amp;K State, Lahaul &amp; Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman &amp;</p>	<p><b>Essential:</b> Matriculation or its equivalent from a recognized Board or University with at least two years’ experience in winding, warping and other operations related to weaving.</p> <p><b>Note1:</b> The qualification is relaxable at the discretion of the Competent authority in the case of candidates otherwise well qualified.</p> <p><b>Note2:</b> The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Caste or Scheduled Tribe if at any stage of selection, the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p> <p><b>Desirable:</b> Advance certificate course or Short-Term course in Weaving from a recognized Institute or Weavers’ Service Centres or Indian Institute of Handloom Technology</p>	<p><b>Job requirement:</b> To keep Weaving section neat &amp; clean and assist practical classes of DHTT students as well Research &amp; Development work of the section.</p> <p><b>Nature of duties:</b> Assist in practical classes of students and his/her senior staff. Perform any other duties as assigned by higher authorities</p>

				Nicobar Island or Lakshadweep)		
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Sl.No.	Nomenclature of the posts with pay Band and Grade pay	No of post and Roster position	Classification	Age for Direct Recruitment	Educational Qualification and other qualification for Direct recruitment	Brief Prescription of the job and requirement and nature of duties of the post
(1)	(2)	(3)	(4)	(5)	(6)	(7)
2	Lab. Attendant (Processing) Pay Level-1, Rs.18000- 56900)	1(One) UR	General Central Service, Group "C" Non Gazetted non Ministerial	Below 30 years (Relaxable for Government servants upto the age of 40 years as per the extent instructions issued by the Government from time to time)	<p><b>Essential:</b> Matriculate or its equivalent with two-year Experience in a reputed process house involved in Bleaching, Dyeing, Printing and Finishing.</p> <p><b>Note-1:</b> The qualification is relaxable at the discretion of the Competent Authority in the case of candidate otherwise well qualified.</p> <p><b>Note-2:</b> The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Caste or Scheduled Tribe if at any stage of selection, the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p> <p><b>Desirable:</b> Advance certificate course or Short-Term course in Processing</p>	<p><b>Job requirement:</b> To keep Dyeing &amp; Printing section neat &amp; clean and assist practical classes of DHTT students as well Research &amp; Development work of the section.</p> <p><b>Nature of duties:</b> Assist in practical classes of students and his/her senior staff. Perform any other duties as assigned by higher authorities</p>

				or Lakshadweep)	(Dyeing or Printing) from recognized Institute or Weavers' Service Centres or Indian Institute of Handloom Technology	
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Sl. No.	Nomenclature of the posts with Pay Band and Grade Pay	No. of post and Roster position	Classification	Age for Direct Recruitment	Educational Qualification and other qualification for Direct Recruitment	Brief description of the job and requirement and nature of duties of the post
(1)	(2)	(3)	(4)	(5)	(6)	(7)
3.	Lab. Assistant (Processing) Pay Level-2, Rs.19900-63200	01 (One) UR	General Central Service, Group "C" Non- Gazetted, Non- Ministerial	Below 30 years (Relaxable for Government servants up to the age of 40 years as per the extent instructions issued by the Government from time to time)  <b>Note 1:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub- Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island	<b>Essential:</b>  i) Three years Diploma in Handloom Technology or Three years Diploma in Handloom & Textile Technology with Post Diploma in Textile Chemistry or Textile Processing or Three years Diploma in Textile Chemistry. ii) One years' experience in dyeing laboratory or processing unit.  <b>Note1:</b> The qualification is relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified.  <b>Note2:</b> The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Caste or Scheduled Tribe if at any stage of selection, the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.	The Lab Assistant (Processing) shall assist in practical sessions of the Processing and Printing Section of DHTT, maintain stock records, and support sample development in dyeing and printing. The role includes assisting in R&D activities, ensuring proper upkeep of lab equipment, and performing any other duties assigned by higher authorities.

				or Lakshadweep).		
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Sl. No.	Nomenclature of the posts with Pay Band and Grade Pay	No. of post and Roster position	Classification	Age for Direct Recruitment	Educational Qualification and other qualification for Direct Recruitment	Brief description of the job and requirement and nature of duties of the post
(1)	(2)	(3)	(4)	(5)	(6)	(7)
4.	Lab. Technician (Weaving) Pay Level-2, Rs.19900-63200	01 (One) UR	General Central Service, Group "C" Non-Gazetted, Non-Ministerial	Below 30 years (Relaxable for Government servants up to the age of 40 years as per the extent instructions issued by the Government from time to time)	<p><b>Essential:</b></p> <p>i) Three years Diploma in Handloom Technology or Textile Technology or Three years Diploma in Handloom &amp; Textile Technology or equivalent from a recognised institution with one years' practical experience in a weaving mill or handloom or powerloom factory. Must be well acquainted with weaving mechanism, cloth analysis and transfer of designs to point paper and loom.</p> <p><b>Note 1:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&amp;K State, Lahaul &amp; Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman &amp; Nicobar Island or Lakshadweep).</p> <p><b>Note1:</b> The qualification is relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified.</p> <p><b>Note2:</b> The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Caste or Scheduled Tribe if at any stage of selection, the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p> <p><b>Desirable:</b> Experience of teaching in a government or recognised institution.</p>	Responsible for ensuring the smooth operation and maintenance of looms, weaving equipment, and accessories. Maintain inventory and stock of materials, provide technical assistance during DHTT practical classes, and support research and development activities. Ensures the proper upkeep, calibration, and safety of laboratory equipment, and performs any other duties assigned by higher authorities.

Sl. No.	Nomenclature of the posts with Pay Band and Grade Pay	No. of post and Roster position	Classification	Age for Direct Recruitment	Educational Qualification and other qualification for Direct Recruitment	Brief description of the job and requirement and nature of duties of the post
(1)	(2)	(3)	(4)	(5)	(6)	(7)
5.	Demonstrator (Weaving) Pay Level-4 (Rs 25,500-81,100)	01 (One) UR	General Central Service, Group "C" Non-Gazetted, Non-Ministerial	Below 30 years (Relaxable for Government servants up to the age of 40 years as per the extent instructions issued by the Government from time to time)	<p><b>Essential:</b></p> <p>i) Three years Diploma in Handloom Technology or Textile Technology or Three years Diploma in Handloom &amp; Textile Technology or equivalent from a recognised institution with two years' practical experience in a weaving mill or handloom or power loom factory. Must be well acquainted with weaving mechanism, cloth analysis and transfer of designs to point paper and loom.</p> <p><b>Note 1:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&amp;K State, Lahaul &amp; Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman &amp; Nicobar Island or Lakshadweep).</p> <p><b>Note1:</b> The qualification is relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified.</p> <p><b>Note2:</b> The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Caste or Scheduled Tribe if at any stage of selection, the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p> <p><b>Desirable:</b> Experience of teaching in a government or recognised institution.</p>	Responsible for demonstrating weaving, textile testing, and other related practical to DHTT students. The role includes ensuring the smooth operation and maintenance of looms, weaving equipment, and accessories, as well as maintaining the inventory and stock of materials. The demonstrator provides technical assistance during practical classes, supports research and development activities, and ensures the proper upkeep, calibration, and safety of laboratory equipment. Additionally, they perform any other duties assigned by higher authorities to support the academic and technical functions of the institute.

## **ELIGIBILITY FOR APPLICANT:**

Applicants must fulfill the educational qualification, experience and age limit and other criteria for the post, as on the last date of receipt of the applications, failing which the application shall summarily be rejected and no correspondence will be entertained in this regard. Candidates are, therefore, advised to satisfy themselves before applying for the post that they possess the requisite essential qualification and experience. The prescribed essential qualifications are the bare minimum and mere possession of the same does not entitle candidates to be called for the Written/practical Test. The candidate who are willing to apply for more than one post are required to submit a separate application against each post in the prescribed format.

## **AGE RELAXATION FOR GOVERNMENT SERVANTS:**

The upper age limit is relaxable for Government servants upto 10 years. The age relaxation will be admissible to such of the Government servants who are working in posts which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of the post(s) recruitment to which has been advertised. The above concession will be admissible only where an employee has rendered not less than three years continuous service under Government.

Age relaxation will be admissible to physically handicapped person and ex-servicemen as applicable in accordance with the orders issued by the central government.

## **SCHEME OF SELECTION**

Selection of the aforesaid post will be on the basis of written and practical test which will be conducted by a duly constituted Selection Committee. However, if the number of applications received for the post is large, then the appointing authority reserves the right to lay down any criteria for the purpose of the short listing of the candidates for selection tests.

## **LAST DATE OF RECEIPT OF APPLICATIONS:**

Application in the prescribed proforma (**Annexure-1**) must reach by speed post/Registered post along with self-attested photocopies of all certificates for age, educational qualification, experience and SC/ST/OBC if any etc. to the office of the **“Director (Institute) , Indian Institute of Handloom Technology, Fulia, Fulia Colony, Nadia(Dist.) West Bengal-741402** within 45 days (52 days in respect of the candidates residing in NE Region, Jammu & Kashmir, Lahaul and Spiti district and Pungi sub- Division of Chamba district of Himachal Pradesh, Andaman and Nicobar Island or Lakshadweep) **from the date of publication of the advertisement of the above vacancies in the Employment News.** The serving employee must send application through their respective employer, otherwise, their applications shall be summarily rejected and no correspondence in this regard will be entertained. **Applications received after the last date and/or not in the prescribed format and/or Without self attested copies of relevant documents in the prescribed format, Shall be summarily rejected and no correspondence in this regard will be entertained. This office shall not be responsible for any postal delay.**

The decision of the Appointing Authority in all respect relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination/test etc. will be final and no enquiry/correspondence will be entertained in this regard.

Note:

- 1) The number of Vacancies of the posts mentioned above may be increase or decrease as on date of result declaration of result.
- 2) \* The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh

division of J&K State, Lahaul and Spiti district and Rangi Sub-Division of Chamba district of Himachal Pradesh, Andaman and Nicobar Island or Lakshadweep).

- 3) Candidates should note that only the date of birth as recorded in the Matriculation/Secondary Examination certificate of an equivalent examination will be accepted and no subsequent request for its change will be considered or granted.
- 4) Candidates claiming to OBC status may note that certificate on non-creamy layer status in the prescribed format (Annexure-II) should have been obtained within 3 Years before the closing date.
- 5) Candidate claiming to belong to one of the Scheduled Caste or Scheduled Tribe should submit in support of his/her claim an attested/certificate copy in the prescribed formant (Annexure-III) from the District Officer or the Sub-Divisional Officer or any other officer as listed in the format.
- 6) Candidates claiming to belong to EWS should submit in support of his/her claim an attested /certificate copy in prescribed format issued by competent authority of the concerned Government.
- 7) Candidates are required to submit Experience certificates in the prescribed proforma (as per Sl. No. 13 of Annexure-1 of all periods of working experience claimed whether in Private/Cooperative or in Government sector. It is mandatory to furnish the experience in the prescribed Experience Certificate Format (as given below Sl. No. 13 of Annexure-1) on the Letter Head of concerned Firm/Organization failing which the application is liable to be rejected.
- 8) Incomplete, illegible, or unsigned applications, and those received without affixing a recent self-attested passport-size photograph, without duly self-attested copies of the required enclosures, or received after the prescribed last date, shall be summarily rejected. Enclosures not specified in the application form will not be taken into consideration. Only the details of qualifications, experience, community, etc., furnished in the application form and supported by duly self-attested documents shall be considered.
- 9) No. application seeking information under RTI Act shall be entertained till completion of selection process.
- 10) Any dispute in regards to this recruitment will be subject to courts/tribunal having jurisdiction in Kolkata.

**Director(I)  
IIHT Fulia**